

PREESALL TOWN COUNCIL



4th February 2026

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on **Monday 9th February 2026 at 7pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

Cllr Tony Johnson

Mayor

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Apologies for absence

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 12th January 2026 (**emailed**).

4 Public participation

The Mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors to agree to reconvene the meeting.

5 Planning Applications

To be considered and resolved to object/not object at the meeting

Planning Application - Consultation

Application Number: 26/00029/FUL

Proposal: Retrospective change of use of agricultural land to for car park, milk sales and play area with seating area (sui generis use), including storage container

Location: Fern Hill Farm 13 Cemetery Lane Preesall Poulton-Le-Fylde Lancashire

Grid Ref: SD336595 446086

Considered via email

None to be considered.

6 Finance

Councillors are asked to note

6.1 Feedback from the Finance Committee and resolve any actions.

6.2 Bank statements balances - Unity 31st January 2026 £77,714.70, Hampshire Trust 31st January 2026 £51,295.76 and Virgin 31st December 2025 £60,281.67 (Any later balances will be provided as they are received).

6.3 Cllrs are asked to note the following payments.

Payroll	BACS 258, 259, 260	Unity	3,113.98
Lengthsman's Travel expenses (on behalf of council) and Expenses	BACS 261	Unity	15.30
HMRC	BACS 262	Unity	1,019.86
*Nick White - Plantsman	BACS 263	Unity	900.00
Tony Horrocks Builders – Shelter stage 1 and 2 payments	BACS 264	Unity	11,000.00
848 Services Ltd – Microsoft licence	BACS 265	Unity	13.82
Payment for electricity for Christmas Lights	BACS 266	Unity	25.00
Brian House – donation for the coca cola truck at Christmas Lights Switch On	BACS 267	Unity	50.00
Scribe – 2026 subscription	BACS 268	Unity	705.60
Mark Booth – donation for attendance of re-enactors at Remembrance Sunday	BACS 269	Unity	60.00
Npower – invoice for power to CCTV unit	BACS 270	Unity	11.07
Wyre Building Supplies	BACS 271	Unity	72.00
PRS Electrical – Christmas Lights	BACS 272	Unity	8,115.60
Smith of Derby – millenium clock service	BACS 273	Unity	363.60
Direct Debits			
<u>Unity Service Charge</u>		Unity	6.00
3 (mobile phone contract) to		Unity	7.20
Easy Web Sites (hosting fee, SSL certificate)		Virgin	66.00
LCC (Pension contributions)		Virgin	485.67

* £400 of this is to be funded from the Legacy Trust Fund

6.4 To note as a correct record the bank reconciliations to 31st December 2025 and resolve any actions.

7 Councillor Vacancy

Councillors to receive an update on the latest position regarding this vacancy and to resolve any actions required.

8 Banking Services

Cllr Shepherd would like to highlight the very haphazard attendance in Knott End by the Nat West Mobile Bank, which should be every Tuesday. Over the last few months there have been a number of excuses for its non-appearance. Because we should have the mobile bank there is no Nat West representative at what they call a 'hub' one day a week as in other places.

Council is asked to resolve that the clerk writes to Nat West Bank regarding this very poor service to the community.

9 Grit Bins

At the January meeting it was resolved to add an agenda item for council to discuss the purchase and location of a further two bins at a cost of approximately £500. Council are asked to resolve to do this and agree locations once the bins have been received.

10 Purchase of two 6 tier self-watering pagodas

Following his email to councillors on 22nd January Cllr Hayes asks council to consider the purchase of two pagodas. The cost of supply and delivery is £1,547.30p inc VAT. Cllr Hayes would suggest that one could be sited at the seating area on Fordstone Ave and the other at Kelly's Corner after its refurbishment.

Council are asked to resolve the purchase of the pagodas and the places where they are to be sited.

11 Apologies for non-attendance at meetings

Cllr Johnson would like to remind councillors that apologies or absences from meetings can only be made to the Clerk or the Mayor, if the Mayor is not available then the Deputy Mayor can be contacted.

12 Christmas Lights

For a number of years the format of the Christmas Lights Switch On and the trees and lights in Knott End and Preesall have remained the same. There have been several thoughts aired as to whether this should continue or if the time is right to review and discuss different options for future years.

Councillors are asked to resolve the setting up of a small working group to review all aspects of the Christmas Lights, to look at possible alternatives and to compile costs to be discussed at a full council meeting. Councillors are also asked to resolve the people on this working group.

13 Power at the Cenotaph, Kelly's Corner and the Esplanade Shelters

Council to receive an update from the clerk and to resolve if this is to be taken forward and costs be presented to a future meeting.

14 Areas in the village to be adopted by the council.

Council to receive an update from the clerk regarding discussions, with Wyre Borough Council, for the council to adopt the Battle of Britain memorial, the flower beds at the Millennium Clock and the flower beds outside Zeera and the public toilets. Council to resolve actions to take this forward.

15 Arrangements for the Annual May Meeting and the Annual Town Meeting of the Council

Councillors are asked to **discuss** and **resolve** the date, time and arrangements for the Annual May Meeting. Councillors are asked to **discuss** and **resolve** the date and time for the Annual Town Meeting. Please note the Annual Town Meeting must be conducted between March 1st and June 1st. (information will be given by the clerk at the meeting).

16 Policies

Councillors are asked to **approve** and **re-adopt** the policies below: (policies emailed). Cllrs are to note any amendments have been emailed on a separate document in which they can refer to.

- a. **PTC Notice of Recording of Meetings**
- b. **PTC Audio Visual Recording Policy - Feb 26**
- c. **PTC bench policy and Request Form - Feb 2026**
- d. **PTC Dignity at work policy - Feb 2026**
- e. **PTC Disciplinary Policy - Feb 2026**
- f. **PTC Document Retention and Disposal Policy and Appendix A - 2026**
- g. **PTC Equal Opportunity Policy 2026**
- h. **PTC health and safety policy Feb 2026**
- i. **PTC Information Data Protection Policy 2026**
- j. **PTC Management of Transferable Data Policy 2026**
- k. **PTC Parental consent form to audio or visual recording of a minor**
- l. **PTC Press, Social Media and Electronic Communication Policy 2026**
- m. **PTC Privacy Notice - Email Contact 2026**
- n. **PTC Privacy Notice - Employee and Role holders 2026**
- o. **PTC Privacy Notice - New Councillor 2026**
- p. **PTC Privacy Notice 2026**
- q. **PTC sickness policy and procedures Feb 2026**
- r. **PTC Data Audit Schedule (AKA data road map) 2026**
- s. **PTC Information Technology Policy 2026**
- t. **PTC Bullying & Harassment Policy 2026**
- u. **PTC Safeguarding Policy 2026**

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

17 Reports from subject leads and outside body representatives

18 Verbal reports from Wyre councillors

Wyre councillors will report any items relevant to the area.

19 Clerk's report

Councillors are asked to note the information contained in the clerk's verbal report

20 Mayor's report

An opportunity for the Mayor to report on events and activities.

21 Questions to councillors

An opportunity for any councillor to ask a question of another councillor.

22 Items for next agenda

The next full council meeting will be held on 9th March 2026 - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 26th February 2026** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.